

eVA Interface and Integration - Import/Export Group

Meeting Minutes
October 16, 2003

CORRECTED COPY (VERSION 2)

Opening:

The monthly meeting of the eVA import/export interface workgroup was called to order at 10:00 AM on 10/16/2003 in Richmond.

Present:

Mary Baker, DMME (phone)	Marion Lancaster, DGS
Regina Baxter, DMHMRSAS (phone)	Joy Lazarus, DMHMRSAS (phone)
Richard Brough, DSS	Kelly Liptrap, APS
Jan Fatouros, DGS	Doug Mathews, JMU (phone)
Martha Freeland, DMV (phone)	Parvin Mirshahi, DGS
Kenny Goins, JMU (phone)	Donnie Mongold, JMU (phone)
Linda Hardwicke, DGS/DPS	Jim Roberts, DMHMRSAS (phone)
Steve Hudson, DGS/DPS	Karen Shaffer, DGS/DPS
Cheryl Kimball, DOLI/DCR (phone)	Dana Smith, VITA (phone)
Andy Kmett, VCE (phone)	Stephen Wine, JMU (phone)

A. Approval of Agenda

1. Supplier Adoption
2. Policy
3. Holding Tank
 - Review General Design
 - Report Requirement
 - Implementation Date
4. Other Interfaces
 - PO Summary Report
 - Vendor Data (Deleted Data & Vendor SWAM)
 - Catalog Data
5. Other

B. Approval of Minutes

Previous meeting minutes not reviewed.

C. Issues

Open Issues

Closed Issues

No items closed at this session.

*** Note: Minutes reflect discussions, not final decisions. A separate document will be provided with final decisions.

D. New Business

1. Supplier Adoption
 - There were no questions for Karen Shaffer on vendor registration or failed orders. If you have any questions concerning vendor information and errors with vendor registration data, please report it to the Supplier Adoption team via email (eva-customer-care@dgs.state.va.us)
 - Linda Hardwicke reported that enhancements were made to the vendor registration screens that make the process easier. Also, the quality of data has improved due to the Supplier Adoption team effort on cleaning up the data.
 - Marion Lancaster reported that many of the problems in the past were with vendors with broken indexes from the supplier location to the supplier tables. Since the indexes have been fixed by AMS, these issues have disappeared.
2. Policy
 - No new policy questions.
3. Holding Tank
 - Review General Design - Marion Lancaster gave an overview of the process that will take place when Holding Tank orders are moved from COVA to AMS and loaded into the eVA Data Warehouse and how load errors are reported back to the agencies.
 - Reporting Requirements – Marion Lancaster reported that Parvin Mirshahi is reviewing all existing eVA spend reports that will have to be modified due to Holding Tank orders being loaded into the eVA Data Warehouse. Every order loaded into the eVA Data Warehouse is identified with a Data Source column. This Data Source identifies the origin of the order. Data Source 'BUYER' indicates that the order was processed through the eMall. Orders loaded through The Holding Tank process (meaning the order did not go to the eMall) will be identified with the Data Source 'EXT-PO'. During the meeting, the spend report modifications were discussed as excluding orders with the Data Source 'EXT-PO'. Following the meeting, this approach was changed to modify the existing reports to add a parameter, so the person running the reports could choose whether to include Ariba orders only ('BUYER'), externally loaded orders only ('EXT-PO'), or both.

Marion asked the group to send her an email with any requests for additional reports for orders not processed through the eMall. Please include what data you would like to see and format if possible.

Marion explained to the group that the Holding Tank orders (Orders with Data Source = 'EXT-PO') will be included in the Order Export once the Holding tank orders are loaded into the Data Warehouse.

Andy Kmetz asked if it's possible to provide the reason (i.e., 'PRINT-URL', 'PRINT-NONREG', etc) the order was sent to the Holding Tank on the Order Export. In order to do this another field will have to be added to the eVA Data Warehouse PO header table. Marion will talk with AMS about this request. Marion stated that if this can be done, it would not be on the initial implementation, it would be a future enhancement.
 - Implementation Date – Marion Lancaster conveyed to the group that most likely the migration of the Holding Tank data load to the eVA Data Warehouse will not take place until the middle of December. Marion wanted to know the impact of this design on the interface agencies, especially for agencies that are importing and exporting, since the export will include Holding Tank orders. The response was no programming impact, by VCE, JMU and DMME. The group agreed that any implementation date is fine, as long as a test file is provided before implementing the process. Maria will coordinate access of test files to the agencies.
4. Other Interfaces
 - PO Summary Export - Marion explained to the group that this export will include Holding Tank orders loaded in the Data Warehouse and will only include data from the PO header and commodity lines. Marion needs to know how this export should be summarized and what

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data to provide based on what criteria. The group agreed to go back to the agencies and talk to the users for feedback. They will send response back to Marion within two weeks.

- Vendor Data (Deleted Data and Vendor SWAM) – There was a discussion of the modifications to be made to the existing vendor location report (030 report). The group agreed to the followings:
 - i. The 'date last modified' will be added to the end of the existing versions of the vendor 030 report (BizTalk and Viador), if it already doesn't exist.
 - ii. Add the SWAM information and the vendor Status ('ADD', 'CHANGE') to existing versions (BizTalk and Viador) of the vendor 030 report. Information will be added at the end of each record as soon as AMS provides us with a view of the data.
 - iii. COVA will create an additional file of the deleted/de-activated vendors with the same format as the vendor 030 report.
- Catalog Data – Marion gave instructions to the group how to find out more information on the catalog and where to find definition for creating the catalog. The information can be found on the eVA website. Go to eVA website (www.eva.state.va.us), click on Learn About eVA, go to the Vendors section, click on 'How do I become an eVA Vendor', click on 'Catalog Creation' link on the left hand side. A new page is displayed with information on how to create the Catalog, the definition for the Catalog CIF 3.0 specification and other information pertaining to the Catalog.

The catalog contains UNSPSC codes and not NIGP codes. COVA cannot provide UNSPSC/NIGP crosswalk due to licensing issues.

Marion cautioned the group that the catalog contains over 1 million line items. A layout of the catalog fields was provided to the group and discussed. This Catalog data can be provided through BizTalk views as a push to the agencies using the Java Client, if any agency feels they have a need to download this huge file. Since this data is available in the eVA Data Warehouse, another option is to create parameterized Viador report that allows user to specify the selection criteria and run the report on demand. This Viador report can be setup to be downloaded as a CSV file. Marion needs to know what data to provide, selection criteria, etc.

The group agreed to go back to their agencies and get feedback from their users. They will send response back to Marion within two weeks.

5. Other

- PunchOut Issues with Fisher –Fisher's PunchOut access is based on eVA Userid and Shipto Id that have to be setup in their system. They also expect the correct price. Agencies that plan to do business with Fisher and other similar vendors with PunchOut as a new client (vendors that you are currently not doing business with) need to contact their DGS Account Executive to be setup in the vendor's PunchOut system.

Open Action Items

Closed Action Items

Prepared by Maria Hatcher

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